

**FIRM PHYSICAL NATURAL GAS STORAGE SERVICE  
REQUEST FOR PROPOSAL**

**Public Service Company of Oklahoma**

**November 8, 2024**

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# 1. INTRODUCTION

## 1.1 Purpose of Request for Proposal (“RFP”)

Public Service Company of Oklahoma (hereafter referred to as “PSO” or “the Company”), an Oklahoma Corporation Commission (“OCC” or “Commission”) regulated utility, through its affiliate, AEP Service Corporation (“AEPSC”), is seeking proposals from Bidders for firm physical natural gas storage service. The purpose of the RFP process is to solicit, evaluate, and select proposals through a competitive bidding process which supports the Company’s objective to ensure reliable firm physical natural gas storage service at the lowest reasonable cost. The competitive bidding process is designed to ensure that all Bidders are treated in an equitable and consistent manner. This RFP outlines PSO’s requirements and provides information and instructions to prospective Bidders participating in this solicitation.

## 1.2 Term

The two (2) year term for firm physical natural gas storage service shall commence at 9:00 AM CPT on April 1, 2025 and shall end at 9:00 AM CPT on March 31, 2027.

## 1.3 Instructions to Bidders

Bidders are required to follow all the instructions outlined in the RFP and Response Package contained within as Appendix A.

Proposals must be submitted by email to: [aepfuelsrfp@aep.com](mailto:aepfuelsrfp@aep.com).

Those submitting proposals shall be responsible for the completeness and accuracy of all information contained in and used in preparation of its proposal(s) and for having supplied all necessary information.

AEPSC reserves the right to modify or withdraw this invitation, to reject any or all proposals, and to terminate any subsequent negotiations at any time. AEPSC also reserves the right to accept one or more proposal(s) for all, or a portion, of the firm physical natural gas storage service offered within each proposal.

## 1.4 RFP Schedule

The anticipated schedule for the solicitation is presented below.

RFP Draft Issued	November 8, 2024
Technical Conference	December 3, 2024, 1:30 PM CPT
Issuance of Final RFP	December 18, 2024

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Submission of Bids	January 21, 2025, due 4:00 PM CPT
Select Preferred Bidder(s)	January 28, 2025
Finalize Contract(s)	March 5, 2025

## 1.5 Confidentiality

AEPSC will take reasonable precautions and use reasonable efforts to maintain the confidentiality of all proposals submitted. Bidders should clearly identify each page of information considered to be confidential or proprietary. AEPSC reserves the right to release any proposals to its agents or consultants for purposes of proposal evaluation. Regardless of the confidentiality, all such information may be subject to review by the appropriate state jurisdiction, or any other governmental authority or judicial body with jurisdiction relating to these matters and may be subject to legal discovery. Under such circumstances, AEPSC will make reasonable efforts to protect the Bidder's confidential information. If a formal Confidentiality Agreement is desired, AEPSC shall provide such Confidentiality Agreement, upon request.

## 1.6 Company Representative

All inquiries about the RFP should be directed to the Company's Representative electronically. No interpretations, revisions, or other communications regarding this RFP are valid unless they are provided by the Company Representative or other authorized representative of the Company.

The Company will maintain complete documentation of all questions received electronically from Bidders and provide answers related to questions about the RFP to all Bidders to promote fairness and competition throughout the process. All questions received and answers provided will be posted on the Company website.

The official Company Representative is:

Grant Circle  
AEP Service Corporation  
Tel: 614.216.9195  
gdcircle@AEP.com  
1 Riverside Plaza, 14<sup>th</sup> Floor  
Columbus, OH 43215

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## **2. BACKGROUND TO THE RFP**

### **2.1 Bidding Requirements**

The proposed natural gas storage facility must have a standard receipt point on the Enable Oklahoma Intrastate Transmission pipeline system.

## **3. BID EVALUATION, AWARD AND CONTRACT FINALIZATION**

### **3.1 Clarification Discussions**

The Company will conduct further discussions with the Bidders to clarify and refine the terms of the proposals to ensure that both Bidders and the Company have a thorough and consistent understanding of the Company's needs and Bidder's proposed terms and services to meet those needs.

### **3.2 Evaluation and Award**

Proposals will be evaluated based upon the following factors:

- 1) Total Cost
- 2) Flexibility
- 3) Proposed Terms and Conditions

### **3.3 Contract Finalization**

Finalization of required contract(s) with the selected Bidder(s) will begin immediately upon selection of the chosen bid(s).

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**APPENDIX A**  
**Response Package**

- **Maximum Storage Quantity Offered (up to 1.0 Bcf):**
  
- **Reservation Fee (\$ per MMBtu):**
  
- **Maximum Daily Injection Quantity (MMBtu)\*:**
  - **Is Daily Overrun allowed (quantity that exceeds MDIQ)?:**
  
  - **If so, what is the cost of Daily Overrun (\$ per MMBtu)?:**
  
- **Maximum Daily Withdrawal Quantity (MMBtu)\*:**
  - **Is Daily Overrun allowed (quantity that exceeds MDWQ)?:**
  
  - **If so, what is the cost of Daily Overrun (\$ per MMBtu)?:**
  
- **Please provide any additional requirements related to injection and withdrawal rights:**

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**\* If inventory ratchet requirements (injection and/or withdrawal) are applicable, please provide an attachment illustrating such inventory ratchet requirements.**

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